



HIDC Logistics Questionnaire

What we do

HIDC (Holland International Distribution Council) is a private, non-profit logistics association, funded by the Dutch government and over 300 companies and organizations from the logistics industry in the Netherlands. On behalf of our members and as part of the Invest in Holland network, we promote the Netherlands as the ideal hub for high value supply chain activities and support international companies to set up, or restructure their logistics operations in, or via our country. We do this by offering feedback, advice and match-making services on a free of charge and confidential basis. For more information, about HIDC and our services, visit www.hidc.nl.

How we can support you

In order for HIDC to best advise you and to select the most suitable logistics partners for your operation, we will need to have a good understanding of your company, your products, your current set-up and your planned operation. This logistics questionnaire will help us with that. Please provide as much information as you can. If you do not have exact numbers, estimates will suffice and if you are new to the European market, please make an estimation of expected volumes in a year's time.

Based on the information you provide, we will:

- make a selection, based on our member's logistics profiles, of the companies that best meet your logistics requirements
- contact the selected companies to ensure they have the capabilities and capacity to support your request
- send you the contact details of the selected companies, or make e-mail introductions to these companies

By filling out this form, you confirm that you would like HIDC to support your company's plans to establish or change your European supply chain and commit to keeping HIDC updated on your progress.

Disclaimer

The advice provided by our team is based on our best knowledge and experience. While we strive to offer accurate and helpful guidance, it is important for companies to conduct their own due diligence and verify all information before making any decisions. We do not assume any liability for outcomes resulting from the advice we provide. Companies are encouraged to seek additional professional consultation to ensure that all aspects of their unique situation are considered.

HIDC

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1. Your company

1.a

Company address

Company name

Address

City

Postal code

State

Country

Telephone number

Internet Address

1.b

Organization group name

Name

Number of employees

Annual sales

Year of establishment

1.c

Contact Person

Surname

First name

Mr.

Mrs.

Ms.

Job title

E-mail address

Direct telephone nr.

Mobile nr.

1.d

How did you learn about HIDC?

1.e

Does your company want to remain anonymous?

Yes

No

Would you like us to provide direct email introductions to the suggested services providers?

Yes

No



2. Project information

2.a

What is your company's strategic intent for setting up or restructuring your European supply chain and what are your company's plans for the European market?

2.b

Your current business set-up in Europe

Do you already sell your products in Europe? Yes No

Do you have a legal entity in Europe? Yes No

What are the characteristics of your European sales channel?
(e.g. sales agents, stock keeping distributors, own sales force)

What are the characteristics of your European clients?
(e.g. OEM, distributor, retail organization, end-user)

Under what conditions do you presently ship to your European customers?
(e.g. F.O.B, Ex works, C.I.F, DDP, DDU)

What are the production locations of your company?

What are the current stocking locations of your company?

How much growth do you foresee in the coming five years in your European business?
(In terms of turnover and in terms of volumes)

Which other relevant developments do you foresee in the near future that might impact your European supply chain? *(e.g. new product launches, new markets, new production or sourcing locations, etc.)*

2.c

Logistics partners

Do you currently work with logistics service providers whose services you would like to use in Europe as well? Yes No
If so, please state their names.

Are you already in contact with logistics service providers in the Netherlands or in other European countries? Yes No
If so, please state their names.

2.d

Which of the following logistics services do you want to outsource to a logistics service provider?

- Ocean freight forwarding; Consolidation services (LCL)
- Ocean freight forwarding; Full container loads (FCL)
- Air freight forwarding
- Warehousing
- Cross docking
- Value adding logistics (e.g. labeling, packaging, etc.)
- Value adding services (e.g. order management, customer / financial services)
- Transportation of full loads
- Transportation of part loads
- Parcel distribution
- Returns management
- Other, *(Please describe)*

2.e

Can you give an indication of the time frame of the project?

3. Product information

3.a

Brief description of your products

Please attach product list or pictures if possible.

3.b

Product value

Average price

Euro

Price range

Min.:

Euro

Max.:

Euro

3.c

Number of Stock Keeping Units. (SKUs)

(Each different item is stored at a different location in the warehouse. Example: t-shirts with different colors and sizes are stored and handled separately.)

3.d

Can any of the goods be classified as hazardous?

Yes

No

If so, please add Material Safety Data sheet (MSD-sheet).

3.e

Can any of the goods be classified as perishable?

Yes

No

If so, please indicate the product's average shelf life?

3.f

Product packaging

Please describe how your products are packaged (e.g. in carton boxes, in big bags, in drums, etc.).

Please describe the different packing units (e.g. x pieces per carton, y cartons per pallet).

Average weight per carton

kgs

Average volume per pallet

m³

Type of pallet - Euro / Block / Other

3.g

What is the import duty rate on your product?

If you do not know, please provide the UN code.

3.h

Do you use bar-code identification on your products?

Yes

No

If so, please give the type of bar-code used



4. Inbound transportation and receiving (from production to warehouse in The Netherlands)

* For the following questions please make an estimation of the planned operation in Europe.

4.a Number of inbound shipments per year

If the quantity of your inbound shipment is not sufficient to fill a complete container, you may use LCL (Less than Container Load) shipments or groupage service

Country and city of origin	20' Container	40' Container	LCL shipments	Air shipments	FTL shipments	LTL shipments	Other
1.							
2.							
3.							
4.							
5.							
6.							

4.b Average quantity per inbound shipment

Are the products palletized at origin?

Yes No

Number of pallets

Number of cartons

Number of SKUs

Average value

Euro

Average weight

kgs

4.c Is special handling equipment required?

Yes No

If so, please specify.



5. Warehousing and value adding services

5.a

What % of the total annual volume is passing through the European warehouse?
(Versus going directly from factory to client).

5.b

Expected average stock in the warehouse

Average number of products

Average number of SKUs

Average product value

Turnover rate of stock

Times per year

5.c

How much warehousing space do you need?

Warehousing space required

m² Total

Floor storage

m²

Pallet racking

Pallet locations

Shelf storage

m²

Bin Storage

m²

Other,

5.d

Are there any special storage requirements?

Yes

No

(e.g. temperature controlled, high security, etc.) If so, please specify.

5.e

Is bonded warehouse required?

Yes

No

Do not know

(The storage of goods under the supervision of Dutch Customs)

5.f

Opening hours warehouse

Weekday service

Weekend service

Evening shift

Night shift

5.g

Are value adding activities required?

Yes

No

(e.g. assembly, packing, labelling, customization) If so, please specify.



6. Order handling

6.a

Order quantities

Average number of orders per month

Average number of order lines per order

What is the standard picking unit

Pallet

Box

Piece

Average order size (in number of pallet/boxes or pieces)

6.b

In which way will the orders be received in the warehouse?

E-mail

Yes

No

 %

Electronic Data Interchange (EDI)

Yes

No

 %

Other, please specify.

6.c

Are there seasonal influences in the order pattern?

Yes

No

If so, please specify.

6.d

Do you expect to have rush orders?

Yes

No

If so, please specify.



7. Outbound transportation

7.a Number of outbound shipments per month (from warehouse in The Netherlands)

Country and city of destination	Percentage of total outbound	Number of shipments per month	Average size per shipment (in pallets, cartons or kgs)
1.	%		
2.	%		
3.	%		
4.	%		
5.	%		
6.	%		

7.b Normal delivery lead time (from order entry until delivery)

days

7.c Do you expect express shipments

Yes

No

If so, please specify as percentage of total outbound volume.

7.d Type of delivery addresses

% of total

Residential address

%

Retail address

%

Business/industry address

%

Distribution Centre

%

Other (please specify)

%

7.e Do you have preference for a mode of transport?

Yes

No

If so, please specify.

7.f Are transport related value adding activities required?

Yes

No

If so, please specify (e.g. removal of old material, unpacking, installation).

8. Additional information

8.a	Are special administration/finance related value adding services required? <i>If yes, specify the activities (e.g. fiscal representation, customer invoicing, inventory management, customer services, etc.).</i>	Yes	No
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8.b	Are special IT-related services required? <i>If yes, specify (e.g. bar-code driven operation, tracking and tracing, real-time access to warehouse management system, etc.).</i>	Yes	No
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8.c	Is certification required? <i>If yes, could you specify the processes which need to be certified and which certification is required (ISO, SKAL, GMP, TAPA, dangerous goods)?</i>	Yes	No
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8.d	Is office space required? <i>If so, please specify the required number of m².</i>	Yes	No
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8.e	Is reverse logistics? <i>If so, please specify the number of occurrences, and a description of the services.</i>	Yes	No
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8.f	Do you prefer a specific geographic location in the Netherlands? <i>If so, please state the preference and the reason for this preference.</i>	Yes	No
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8.g	Are there any additional remarks that might be helpful for understanding your specific logistics requirements?		
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